



26 June 2020

Dear Parents/Carers

This year, we are introducing the addition of your children, our students, attending Parent/Teacher Interviews throughout the College. Primary Student Parent Teacher Conferences will be held for Prep-Year 6 in Term 3. Face-to-face and online (via Google Meets) conference bookings will be available during Weeks 2 and 3. Please see the table below for available options:

DATE	TIME	CONFERENCE TYPE
Wednesday 22 July	3:15pm – 6:15pm	Online/Google Meet
Thursday 23 July	3:15pm – 6:15pm	Face-to-face/Primary Building
Wednesday 29 July	3:15pm – 6:15pm	Online/Google Meet
Thursday 30 July	3:15pm – 6:15pm	Face-to-face/Primary Building

Bookings are now open and must be finalised before **Thursday 16 July at 12:00pm**, when bookings for this event close.

Conferences are strictly 15 minutes each and spaces are limited. If you require more time or the times offered are not suitable, please contact your teacher directly to make alternative arrangements. If you have chosen an online conference you will receive a Google Meet invite directly from your child's teacher – keep an eye out for an email.

To book an interview simply [Click Here](#) or go to www.schoolinterviews.com.au, enter code: **m9pvf** and follow these simple instructions:

1. Enter your details
2. Select the teacher/s you wish to see
3. Select the appointment time/s that best suit your family

When you click **finish**, your interview timetable will automatically be emailed to you, if you do not receive an immediate email – **check your junk mail folder and ensure your email address is correct.**

Until bookings close on Thursday 16 July at 12:00pm, you can return to www.schoolinterviews.com.au at any time to make changes.

In His service

Julie Lockyer
Deputy Principal

Beck Spicer
Director of Studies