

4 September 2019

Dear Parents/Carers

The end of Term 3 is fast approaching, and the College will be operating a Vacation Care Program from Monday 23 September to Friday 4 October. Bookings are now open for our [September/October 2019 Vacation Care Program](#).

Please note that with the introduction of the new Child Care Subsidy (CCS) there are some changes to our Outside School Hours Care (OSHC) for 2019.

1. If this is the first time you have enrolled your children into our Outside of School Hour's Care program, an Enrolment Fee of \$25.00 per family will be charged to cover administration costs. This is an annual charge and will be added to your first account and included with your first Direct Debit/Credit Card payment.
2. We require the completion of a Booking Agreement. You will find this on page 2 of our [2019 Fee Schedule](#). It is a government requirement that we have a Written Agreement from each family participating in our OSHC program. This can be returned to general@calcc.qld.edu.au or a hard copy left with the OSHC Lead Educator.

To secure a place for your child/ren please complete this [online booking form](#) before Friday 20 September. Any bookings after this day will be subject to availability. If you are unable to use the [booking form link](#), please email your booking details to general@calcc.qld.edu.au. Please ensure you include your child/ren's name/s and the dates required.

Click on this link to access our [September/October Vacation Care Calendar](#).

Please note the following important information regarding the program:

Hours of Operation	7:00am – 6:00pm daily
Sign In/Out Area	OSHC Room in F Block (ground floor of Primary building)
OSHC/Vacation Care Mobile	0422 843 760
What to Bring	A hat, water bottle, enclosed footwear, morning tea, lunch (except excursion days), and a change of clothes for wet play. Afternoon tea is provided daily.

OSHC Terms and Conditions:

The standard full day fee for Vacation Care is \$50.00. Excursion/Incursion fees range from \$70.00 to \$75.00. CCS rebates apply to those who have provided their details and are up to date with Centrelink. Parents/Carers are responsible for meeting the gap between full fees and CCS at all times. As with the after school care program, cancellations must be received by College Administration or the OSHC Coordinator at least 24 hours before the booked day to avoid being charged the full fee. **Any OSHC accounts that are currently outstanding must be finalised before new bookings will be taken.**

Kind regards
Julie Lockyer
Deputy Principal