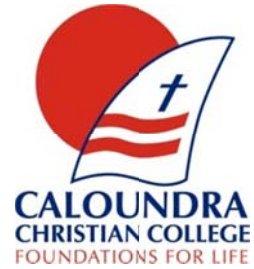


# Position Description

## Classroom Teacher



### Description

The classroom teacher position will have teaching load across Primary and/or Secondary schooling.

### Accountability

The classroom teacher will be accountable to the relevant Head of School and Principal.

### Qualifications

The classroom teacher must be a registered teacher with the Queensland College of Teachers. He/She would be expected to have a breadth of teaching experience with Primary and/or Secondary students.

### Primary role/purpose

The Classroom Teacher is responsible for the implementation of Caloundra Christian College's Statement of Teaching and Learning through:

- Providing direction, supervision and care for students in the relevant Sub-school;
- Effective delivery of the curriculum;
- Maintaining professional standards;
- Effective classroom management;
- Emphasising the Christian ethos of the School.

### Key Accountabilities:

#### Curriculum

- Teach classes as allocated;
- Plan and organise programs and lessons for effective teaching to occur using the College curriculum planning document.
- Differentiate the curriculum to cater for the range of abilities, interests and backgrounds of all students;
- Develop, construct and implement a balanced range of assessment tasks to provide students with the opportunity to demonstrate their knowledge, skills and ways of working;
- Evaluate assessment tasks and maintain records of student achievement;
- Provide timely and appropriate feedback to the individual student;
- Moderate student performance to ensure consistency of standards across the School;
- Report constructively through open communication with parents; by way of interview, telephone conversation, student report cards and the maintenance of anecdotal records;
- Become informed about students learning characteristics and academic capabilities through examination of Individual Learning Profiles;
- Utilise the school's on-line learning management tool.

#### Professional Standards

- Maintain a current knowledge of pedagogy and subject disciplines;
- Attend professional development activities to improve teaching methods, pastoral skills and knowledge;

- Work collaboratively as a member of the teaching team to ensure the best possible outcomes for the students;
- Attend Department and Staff meetings.

### **Classroom Management**

- Apply effective behaviour management techniques which are based on recognised theories of behaviour;
- Have knowledge of and advise students of the College's Code of Conduct;
- Encourage students to meet expectations for appropriate behaviour;
- Deal with students in a courteous, firm, consistent and fair manner at all times;
- Take responsibility for managing inappropriate student behaviour;
- Be punctual, manage time, lesson planning and assessment schedules efficiently;
- Establish a learning environment where students feel safe to risk full participation;
- Demonstrate strategies to create a positive environment supporting student effort and learning;
- Monitor student progress and liaise with the relevant Heads of School and/or Heads of House, regarding student individual learning needs.

### **Pastoral Care**

- Take responsibility for the pastoral needs, duty of care and standards of behaviour of all students inside and outside the classroom;
- Report irresponsible or improper behaviour that is beyond normal classroom management techniques to the relevant Head of House/Director of Sub-school;
- Be active as a tutor in the House System in accordance with the role description.

### **Other**

- The undertaking of extra-curricular activities is encouraged;
- Supervise additional classes as required within the hours of duty;
- Comply with the accepted dress code of the College as outlined in the Staff Handbook;
- Exhibit personal behaviour reflective of the ethos and Christian foundations of the School;
- Follow Workplace, Health and Safety procedures;
- Perform other reasonable duties as directed by your supervisor.